

Ajeenkya DY Patil School of Engineering, Pune.



A.Y. 2021-22

Minutes of Meeting & Action Taken Report

IQAC Meeting No.3, 20/04/2022



Dr D Y Patil Group of Institutions' Technical Campus
DR DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/22(a)

Date: 01/04/2022

Meeting Circular

IQAC Members are hereby informed that the academic year 2021-22 IQAC meeting No. 3 is scheduled on Wednesday, 20/04/2022 in the seminar hall at 2:00 PM.

The agenda of the meeting is as follows:

1. Approval of Previous Minutes of Meeting
2. Review on activities of academic calendar
3. Review on activities of IQAC Plan of action
4. Review on activities of AQAR activity calendar
5. Review on activities of department academic calendar

All IQAC Members are requested to attend the meeting and give suggestions/opinions.

Mr. Riyaj Kazi
Coordinator(IQAC)



Dr. F.B. Sayyad
Principal



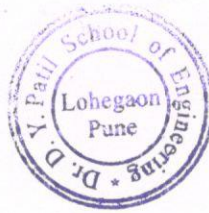
“Empowerment through quality technical education”
Dr DY PATIL SCHOOL OF ENGINEERING
DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105
Form No. IQAC/22

INTERNAL QUALITY ASSURANCE CELL

Meeting	IQAC Meeting No.3, A.Y. 2021-22
Date & Time	20-04-2022, 2:00 PM
Location	Seminar Hall
Chairperson	Dr. F.B. Sayyad, Principal
Attendees	IQAC Members

AGENDA

1. Approval of Previous Minutes of Meeting
2. Review on activities of academic calendar
3. Review on activities of IQAC Plan of action
4. Review on activities of AQAR activity calendar
5. Review on activities of department academic calendar



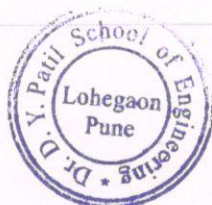
Internal Quality Assurance Cell**Minutes of IQAC 3rd Meeting of A.Y. 2021-22****Meeting 3: 20.04.2022**

The third meeting of academic session 2021-22 was held on 20th April, 2022. The following members attended the meeting.

Sr. No.	Name	Designation
1	Dr. Farook Sayyad, Principal	Chairperson
2	Dr. Kamaljeet Kaur Sidhu, Director, Technical Campus	Management Representative
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]	
5	Dr. Sanjay Koli, HoD [E&TC Dept.]	
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]	
7	Prof. Rohit Garad, HoD [Mechanical Dept.]	
8	Prof. S. M. Karodpati, HoD [Civil Dept.]	
9	Prof. Prashant Karajagi, College Exam Officer	
10	Mr. Santosh Ankush. Librarian	
11	Dr. R.C.Katdare, Faculty [Civil Engg.]	Teacher Representative
12	Dr. Saniya Ansari, Faculty [E&TC Engg]	
13	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]	
14	Prof. Monika Dangore, Faculty [Computer Engg.]	
15	Prof. Sonal Durgule, Faculty [AI & DS Engg.]	
16	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)

The Chairperson, Dr. F. B. Sayyad welcomed the IQAC Members for the 3rd Meeting of academic session 2021-22 followed by review presentation of Heads of departments.

The following points were discussed in the meeting:



Agenda 1: Review of minutes of 2nd Meeting of A.Y. 2021-22 and subsequent action taken

Resolution 1: The 2nd IQAC meeting was conducted on 13th January, 2022 at 3:00 PM in conference room. The minutes of the meeting were readout with a formal discussion with all IQAC Members. These minutes of meetings were approved by IQAC Members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementations & Outcomes
1	Student Centric Outcome Based Planning for A.Y. 2021-22	<p>Action Taken: IQAC coordinator initiated an action and obtained suggestions from Principal, Deans, HoDs, TPO, various cell & committee coordinators and prepared an outcome based plan for students. Learners' academic performance in terms of passing percentage with first class was targeted 100%. It was also decided to identify brilliant students' and take additional efforts so as produce more advanced learners including University toppers. It is decided to strengthen the academics through continuous monitoring and ensure more initiatives towards increase in employability. It was targeted that 85% students should get placed in reputed organization with good package. It was decided to initiate entrepreneurial development activity from first year students and ensure that 5% alumni should create jobs. It was decided to strengthen the competitive examination cell so as to ensure 7% students to join Engineering, Public Sector, and Civil services. It was decided to provide required infrastructure & support to the students interested in arts, sports and cultural activities. It was targeted that 3% students should find the field of their interest. This planning was approved by the IQAC and informed to the concerned.</p> <p>Outcome: Academic results & placements were improved. Guidance provided to students through competitive examination cell. Tests conducted to find out students having interest in Entrepreneurship.</p>
2	Staff Centric Outcome Based Planning	<p>Action Taken: Institute strengthens the staff empowerment strategies that include financial support in attending NPTEL Courses, FDPs, and Publications etc. Institute has provided the infrastructural support for research, innovation & consultancy. Faculty & Staff welfare schemes such as Medical Insurance, Society membership, Fee concession in ADYPG Schools. It was informed to all staff that the future increments will be based on performance.</p>



		Outcome: Staff members' registrations to development programs for upskilling & reskilling to emerging technologies has increased significantly. Research contribution has increased across all departments. Number of consultancy projects increased.
3	Institute Centric Outcome Based Planning	Action Taken: IQAC suggested institute recognitions such as 2f & 12B, Permanent affiliation, Institute preparedness to NEP 2020, NAAC Cycle-1 compliances, SPPU approved Principal for the Institute & faculty cadre ratio. Outcome: IQAC planned a webinar on National Education Policy 2020. Institute submitted the proposal of approved Principal to SPPU
4	NAAC Cycle-2 requirements	Action Taken: IQAC coordinator prepared NAAC Cycle-1 compliances requirements and submitted to authorities. Outcome: Noncompliance's such as antivirus, IT infrastructure upgradation, Library Space, Financial Audits & audited statements as per NAAC requirements, Annual Budget, Language Lab Setup, appointment of sport director, Environment, Green, Energy audits and Academic & Administrative audits, Rain water harvesting & e-waste policy, Revised HR Policy, Staff Welfare Policy, Scholarship Policy etc are partially and fully complied.
5	Strengthening the initiatives for NIRF Ranking & Participation in Green Institutional Ranking 2022.	Action Taken: IQAC coordinator discussed the importance of NIRF Ranking & parameters to be focused for the institutional ranking in NIRF. Shared the formats & initiated data collection. Outcome: Institute listed in Rank Band 251-300. Institute Participated in Green Institutional Ranking 2022 and ranked No. 30 across India

Above action taken report is noted by all IQAC Members.

Proposed By: Dr. S. M. Khairnar

Seconded By: Dr. Sanjay Koli



Agenda 2: Review on activities of academic calendar

Resolution: IQAC reviewed the activities of academic calendar and suggested to reschedule the activities as per the revised SPPU activity calendar. It is finalized through discussions and suggestions from IQAC Members.

Proposed By: Prof. Rohit Garad

Seconded By: Dr. Pankaj Agarkar

Agenda 3. Review on activities of IQAC Plan of action

Resolution: IQAC Coordinator reviewed activities conducted and bring into notice initiatives needed in certain areas such as publications, patents and planning of FDPs to the concern and compliances of the same before 20/05/2022.

Proposed By: Mr. Riyaj Kazi

Seconded By: Prof. Monika Dangore

Agenda 4: Review on activities of AQAR activity calendar

Resolution: Criteria Chairpersons presented the criteria wise activities conducted as per the AQAR activity calendar. IQAC Coordinator informed to Criteria Chairpersons to reschedule the pending activities and ensure to execute it before 20/05/2022.

Proposed By: Dr. Saniya Ansari

Seconded By: Prof. Santosh Jadhav

Agenda 5: Review on activities of department academic calendar

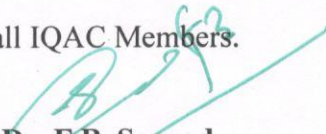
Resolution: Heads of academic departments presented their department's activity completion status as per department academic calendar. Principal Sir suggested to all heads to conduct one week FDP for faculties on or before 20/05/2022.

Proposed By: Dr. S. M. Khairnar

Seconded By: Prof. Rohit Garad

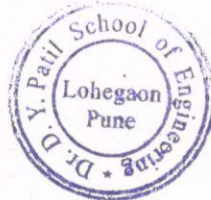
Mr. Riyaj Kazi, IQAC Coordinator proposed the vote of thanks to all IQAC Members.


Mr. Riyaj Kazi
Coordinator (IQAC)

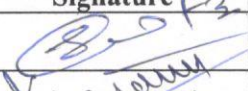
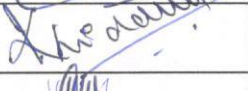
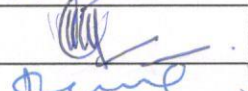



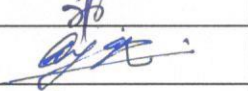
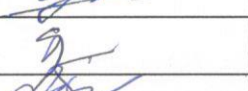
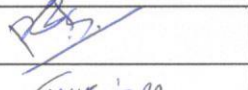
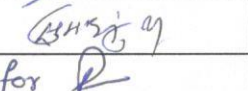
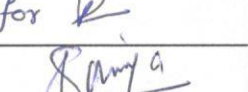
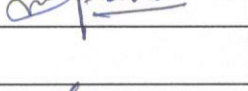
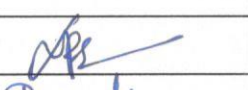
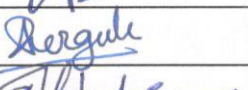
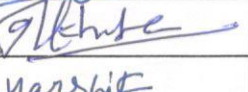
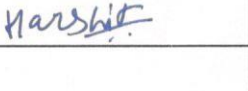

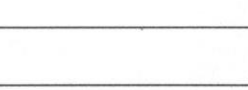


Dr. F.B. Sayyad
Principal

CC:

1. All IQAC Members
2. Office.



The following IQAC Members were present for the IQAC Meeting.

Sr. No.	Name	Designation	Signature
1	Dr. Farook Sayyad, Principal	Chairperson	
2	Dr. Kamaljeet Kaur Siddhu, Director Technical Campus	Management Representative	
3	Mr. Gorakhnath Deshmukh, Registrar	Senior Administrative Officers	
4	Dr. S. M. Khairnar, HoD & Dean R&D [Engg. Science]		
5	Dr. Sanjay Koli, HoD [E&TC Dept.]		
6	Dr. Pankaj Agarkar, HoD [Computer Dept.]		
7	Prof. Rohit Garad, HoD [Mechanical Dept.]		
8	Prof. S. M. Karodpati, HoD [Civil Dept.]		
9	Ms. Shweta Sharma, Dean III and T&P		
10	Prof. Prashant Karajagi, College Exam Officer		
11	Mr. Santosh Ankush. Librarian		
12	Dr. R.C.Katdare, Faculty [Civil Engg.]		Teacher Representative
13	Dr. Saniya Ansari, Faculty [E&TC Engg]		
14	Prof. Santosh Jadhav, Faculty [Mechanical Engg.]		
15	Prof. Rohini Gadgil, Faculty [Engg. Science]		
16	Prof. Nilesh Pinjarkar, Faculty [Computer Engg.]		
17	Prof. Sonal Durgule, Faculty [AI & DS Engg.]		
18	Mr. Ganesh Khandve, Lohegaon	Nominee (Local Society)	
19	Mr. Harshit Mishra, Engg. Science Dept.	Nominee (Student)	
20	Prof. Yogesh Shinde, E&TC department	Nominee (Alumni)	
21	Mr. Sahil Billiardmaker, Whirlpool, Pune.	Nominee (Industrialist)	
22	Mr. Nirajan Kale, Veritas, Pune	Nominee (Employer)	
23	Mr. Dineshkumar Mishra, Pune	Nominee (Parent)	
24	Prof. Riyaj Kazi, Senior Faculty, E&TC department	Coordinator (IQAC)	

Email: iqac_dypsoe@dypic.in, Phone: 020-35037922, Location: Conference Room

Principal
Dr. Farook Sayyad





Dr D Y Patil Group of Institutions' Technical Campus
Dr D Y PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/6

ACTION TAKEN REPORT

(IQAC meeting No. 3 held on 20/04/2022)

1] Review and analysis of activities planned in Academic Calendar

Action Taken: IQAC coordinator initiated an action to review activities planned in academic calendar and collected the data of activities planned and activities conducted at actual with attainment level.

Outcome: Analysis of data collected from all academic & administrative departments resulted into 87% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to conduct regular meetings & supervise the activities and get it documented.

2] Review and analysis of activities planned in IQAC Plan of action

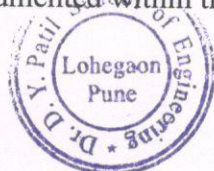
Action Taken: IQAC coordinator initiated an action to review activities planned in IQAC Plan of action and collected the data of activities planned and activities conducted at actual with attainment level.

Outcome: Analysis of data collected from all departments, Dean R&D, Cells resulted into 79 % of attainment level. A discussion for improvement in attainment level is carried out. Suggested to take follow-up of activities on monthly basis to improve the attainment level.

3] Review and analysis of activities planned in AQAR Activity Calendar

Action Taken: IQAC coordinator initiated an action to review activities planned in AQAR Activity Calendar and collected the data of activities planned and activities conducted at actual with attainment level.

Outcome: Analysis of data collected from all criteria chairpersons resulted into 91% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to supervise the activities and get it documented within three days of activity completion.



4] Review and analysis of activities planned in Department academic calendar

Action Taken: IQAC coordinator initiated an action to review activities planned in Department Activity Calendar and collected the data of activities planned and activities conducted at actual with attainment level.

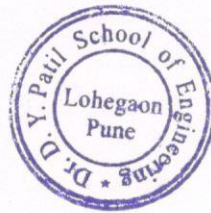
Outcome: Analysis of data collected from all departments resulted into 92% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to plan pending activities to improve the attainment level.

5] Review and analysis of activities planned by various Cells, statutory and non-statutory committees.

Action Taken: IQAC coordinator initiated an action to review activities planned by cells & statutory and non-statutory committees. Collected the data of activities planned and activities conducted at actual with attainment level.

Outcome: Analysis of data collected from Cells resulted into 69% of attainment level. Analysis of data collected from statutory and non-statutory committees resulted into 89% of attainment level. A discussion for improvement in attainment level is carried out. Suggested to supervise the activities and get it documented within three days of activity completion.


Mr. Riyaj Kazi
IQAC Coordinator




Dr. F.B. Sayyad
PRINCIPAL